



# VICTORY ONLINE ACADEMY

ADAPTIVE

PERSONALIZED

LIMITLESS

## Victory Online Academy (VOA) Cell Phone and Electronic Devices Policy Agreement

Victory Online Academy (VOA) is committed to maintaining a focused, respectful, and distraction-free learning environment that supports academic success in both online and in-person settings. This policy applies during the school day, including live instruction, independent work, Victory Hub attendance, testing sites, field trips, and all VOA-sponsored events.

### **Student Expectations**

By signing below, the student agrees to the following:

- I will not use cell phones or personal electronic devices during instructional time unless specifically directed by a teacher for academic purposes.
- I will keep my cell phone and all personal electronic devices on silent and out of use during live instruction, small groups, assessments, and independent work time.
- I will not use devices such as smartwatches (beyond timekeeping), gaming systems, tablets, or other electronics for non-academic purposes during the school day.
- When attending in-person VOA events, Victory Hubs, or testing sites, I will keep all devices powered off and stored in my backpack unless otherwise directed by staff.
- I will not record, photograph, or share images or videos of students or staff without permission.
- I understand that staff may require devices to be put away at any time during instruction.
- I understand that violating this policy may result in disciplinary action.

### **Parent/Guardian Expectations**

By signing below, the parent/guardian agrees to the following:

- I will support VOA's learning environment by not contacting my student directly during instructional time unless it is an emergency.
- I will communicate with the school office or staff if I need to reach my student during the school day.
- I will review and reinforce this policy with my student.
- I understand that VOA is not responsible for lost, stolen, or damaged personal electronic devices.
- I understand that repeated violations of this policy may result in loss of device privileges and additional disciplinary consequences.

### **In-Person Expectations (Victory Hubs, Events, Testing Sites)**

- Devices must be powered off and stored in backpacks
- Devices may not be used unless approved by staff
- Smartwatches may be used for time only

### **Emergency and Health Exceptions**

- All emergency communication during the school day must go through VOA staff or school-approved communication channels.

- Any medical or health-related device exceptions must be approved in advance by VOA administration and properly documented.

### Consequences for Violations

- **1st Offense:** Warning and parent notification
- **2nd Offense:** Restricted device use and parent contact
- **3rd Offense:** Device plan, possible check-in/check-out system, and parent conference
- **4th Offense:** Loss of device privileges during in-person events and additional disciplinary action

*Unauthorized recording or photographing of others may result in immediate disciplinary action, including suspension.*

---

By signing below, I acknowledge that I have read, understand, and agree to comply with the Victory Online Academy Cell Phone and Electronic Devices Policy. I understand that failure to comply may result in disciplinary action in accordance with school procedures.

---

**Student Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student's School:** Victory Online Academy (VOA) **Student's Grade:** \_\_\_\_\_