



VICTORY ONLINE ACADEMY

ADAPTIVE

PERSONALIZED

LIMITLESS

Victory Online Academy (VOA) Academics and Grading Policy

Victory Online Academy provides academic instruction aligned with Arizona's College and Career Readiness Standards and National Standards for Online Learning. Instruction is guided by each student's Individualized Pathways Plan to ensure learning is personalized, purposeful, and aligned to their academic goals.

At VOA, learning is designed to meet students where they are and support them in making continuous academic growth. Teachers provide targeted instruction, ongoing feedback, and differentiated support to help students master grade-level standards at an individualized pace.

Instruction at VOA is delivered through a flexible online learning model that emphasizes mastery, engagement, and student ownership of learning. Students are expected to actively participate in their coursework, complete assigned learning tasks, and engage in teacher-supported instruction and scheduled check-ins as outlined in their personalized learning plan.

Student progress is measured based on individual academic levels and targeted learning objectives rather than a one-size-fits-all model. Grades reflect a combination of:

- Academic progress toward mastery of standards
- Effort and engagement in learning activities
- Demonstration of understanding and skill development
- Achievement within each student's personalized learning plan

Grades are intended to communicate student learning and growth over time, not just final performance outcomes.

Grading Scale (A–F)

Victory Online Academy uses the following standard grading scale to report academic achievement:

- **A (90–100%)** – Excellent mastery of standards; consistently exceeds expectations
- **B (80–89%)** – Strong mastery of standards; meets expectations with minor errors
- **C (70–79%)** – Satisfactory mastery of standards; meets most expectations
- **D (60–69%)** – Limited mastery of standards; below expectations, but showing partial understanding
- **F (0–59%)** – Inadequate mastery of standards; does not meet expectations

Grades are determined through a combination of coursework completion, assessments, performance tasks, participation, and demonstrated mastery aligned to each student's Individualized Pathways Plan.

Grade Point Average (GPA) Scale

VOA calculates GPA using the following weighted and unweighted scale:

- **Regular Courses:** 0.0 – 4.0 scale
- **Honors Courses:** Weighted 0.0 – 5.0 scale
- **Advanced Placement (AP) Courses:** Weighted 0.0 – 5.0 scale

Weighted courses are designed to reflect increased academic rigor and expectations. Final GPA calculations include all applicable course grades in accordance with course type and student enrollment history.

Gradebook

Student grades are accessible within each course through the Learning Management System (LMS). The gradebook for each course is maintained and updated by the assigned teacher.

Students are expected to regularly review their grades and teacher feedback within the LMS. Coaches are responsible for monitoring student progress daily and supporting students in staying on track with coursework and expectations.

To promote consistent progress:

- A grade of **0%** will be entered weekly for missing assignments.
- Major assignments or assessments may receive a **0%** if not submitted.
- Students may submit missing work at any time within the term for **full credit with no penalty**, and grades will be updated to reflect the actual score earned.

Report Cards & Transcripts

Grades are assigned using the VOA grading scale and are based on course assessments, teacher-graded assignments, projects, and other assigned evaluations.

Report cards and transcripts are issued at the conclusion of the **fall, spring, and summer (if applicable)** terms. These reports reflect student performance, progress toward mastery, and overall academic achievement.

Late Work Policy

VOA maintains a flexible late work policy to support student success while ensuring accountability.

- Assignments may be submitted throughout the term.
- All coursework must be completed by the final day of the term.
- Teachers will enter a **0%** for missing assignments on a weekly basis.
- Once submitted, grades will be updated to reflect the true score earned, with **no penalty for late submission**.
- If a course extension is required, a fee may be applied.

Grade Appeal Policy

If a student or parent wishes to appeal a grade, the following process must be followed:

1. A written request outlining the reason for the appeal must be submitted directly to the teacher.
2. The teacher will respond either in writing or by phone.
3. If further appeal is requested, the student or parent may contact the Principal.

Please note: Administration will not review grade appeals until the teacher has first been contacted.

Extra Credit Policy

Extra credit opportunities may be offered at the discretion of the teacher.

- All extra credit must be submitted by the assigned deadline.
- Late submissions will not be accepted and will receive no credit.

Honor Roll & Principal's List

VOA recognizes student achievement through Honor Roll and Principal's List distinctions at the end of each term.

- **Honor Roll:** Student earns an A or B in all courses
- **Principal's List:** Student earns an A in every assigned course

These recognitions celebrate academic excellence and encourage students to continue striving for high levels of achievement.

Assignment Retakes

Students are permitted to retake exams and checkpoint assessments to demonstrate improved mastery of content.

- Retake requests must be made by contacting the assigned teacher.
- Teachers will determine eligibility and provide access to the retake.
- Retakes are intended to support mastery and may include additional learning requirements prior to reassessment.

Skipping Content

VOA students may have the opportunity to skip select content lessons based on demonstrated mastery.

- Students who earn 80% or higher on a Unit Exam may skip associated lessons within that unit.
- If lessons are skipped, students will not be eligible for an exam retake until all skipped lessons have been completed.

If a student scores below 80% on a Unit Exam where lessons were skipped:

- All previously skipped assignments will be marked as missing
- Missing assignments will be recorded as 0% until completed
- Students must complete all skipped lessons to ensure mastery and prevent learning gaps

Course Extensions

If a student is not expected to complete a course by the end of the term, a course extension may be requested.

- Requests must be submitted to the Principal and approved by administration
- Requests must be made no later than one month prior to the course end date
- Failure to request an extension in advance may result in an incomplete or failing grade

Extension Fees:

- Course extensions typically cost \$100 per course
- Some courses may have higher fees depending on course type and length of extension
- Final cost details will be provided upon approval of the extension request

Repeating a Course (High School)

If a high school student repeats a course to improve their grade:

- **Both final grades** will be included in the student's GPA calculation
- Credit toward graduation will be awarded for **only one instance** of the course

Credit Recovery (High School)

Students enrolled in Credit Recovery (CR) courses will have the course designated on their transcript.

- All final grades earned in Credit Recovery courses will be **included in GPA calculations**
- Credit Recovery is intended to support students in regaining credit toward graduation while continuing academic progress

Commitment to Student Growth

VOA is committed to recognizing growth, supporting continuous development, and providing consistent, meaningful feedback. Teachers regularly monitor student progress, adjust instruction as needed, and communicate with families to ensure students remain on track toward their academic goals.

Progress updates may include coursework completion, mastery benchmarks, assessment results, and teacher feedback aligned to each student's learning plan.

By signing below, I acknowledge and agree to follow this policy.


Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

Student Name: _____

Student's School: Victory Online Academy (VOA) **Student's Grade:** _____



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